

SUBJECT:	APPLICATION FOR A NEW PREMISES LICENCE at DAIR HOUSE SCHOOL, BEACONSFIELD ROAD, FARNHAM ROYAL, BUCKS SL2 3BY
REPORT OF:	Officer Management Team - Director of Services Prepared by - Licensing Team Leader

1. Purpose of Report

To advise Members considering an Application submitted to the Council by **Dair House School Trust Ltd** (“The Applicant”) in respect of **Dair House School at Beaconsfield Road, Farnham Royal, Bucks SL2 3BY** (“the Premises”) in relation to which Relevant Representations have been received.

2. Links to Council Policy Objectives

- 2.1 Licensing contributes to the Council’s aims of planning for a thriving and sustainable South Bucks and helping to provide a clean and decent district where there is pride in and ownership of our surroundings and public space. Efficient and effective licensing arrangements link to the Councils main aim to create safer and stronger communities.
- 2.2 The Council’s Licensing Policy helps achieve the Community Plan objectives of reducing crime and fear of crime, a prosperous place to live and work and a pleasant and healthy environment.

3. Background

The Premises consists of a school building with 3 floors containing a number of classrooms, a reception area, a nursery, a hall/gymnasium and external playing fields. The Premises is situated in the main residential part of Farnham Royal. A location plan is attached to this report marked “Appendix 1”.

4. The Application

- 4.1. This application is for a new Premises Licence (a copy of the Application is attached to this Report marked “Appendix 2”).
- 4.2 The Premises is a new premises to be licensed and therefore requires a new Premises Licence.
- 4.3. The licensable activities sought are as follows:

<u>Proposed activity</u>	<u>Proposed hours</u>
<p><u>Plays</u></p> <p>Further details:</p> <p>Standard days and timings:</p> <p>Seasonal variations & Non-Standard timings:</p>	<p>(Indoors and outdoors)</p> <p>Drama Festivals, School Plays, Nativities and open - air theatre during summer months</p> <p>Monday - Sunday 09.00 - 22.00</p> <p>None</p>
<p><u>Films</u></p> <p>Further details:</p> <p>Standard days and timings:</p> <p>Seasonal variations & Non-Standard timings:</p>	<p>(Indoors only)</p> <p>Showing of DVD'S and videos to children, films, race nights or corporate events held at the premises.</p> <p>Monday - Sunday 09.00 - 22.00</p> <p>None</p>
<p><u>Indoor Sporting events</u></p> <p>Further details:</p> <p>Standard days and timings:</p> <p>Seasonal variations & Non-Standard timings:</p>	<p>(Indoors only)</p> <p>Demonstrations and competitions such as Kickboxing, Gymnastics, Judo, Fencing.</p> <p>Monday - Sunday 09.00 - 18.00</p> <p>None</p>
<p><u>Live Music</u></p> <p>Further details:</p> <p>Standard days and timings:</p> <p>Seasonal variations & Non-Standard timings:</p>	<p>(Indoors and outdoors)</p> <p>PTA events, Birthday and Wedding Parties, end of term performances by children, orchestra & choir, Speech Days.</p> <p>Monday - Sunday 09.00 - 23.00</p> <p>All Live Music outdoors to be limited to 10 occasions per year.</p>
<p><u>Recorded Music</u></p> <p>Further details:</p>	<p>(Indoors and outdoors)</p> <p>Children's parties, fundraising events, parties and weddings.</p>

Standard days and timings:	Monday - Sunday 09.00 - 00.00
Seasonal variations & Non-Standard timings:	All Recorded Music outdoors to be limited to 10 occasions per year.
<u>Performance of dance</u>	(Indoors only)
Further details:	Ballet Shows, Strictly Come Dancing evenings
Standard days and timings:	Monday - Sunday 09.00 - 22.00
Seasonal variations & Non-Standard timings:	None
<u>Anything of a similar description to that falling within (e), (f) or (g)</u>	(Indoors and outdoors)
Description and further details:	Quiz Nights, Race Nights, Auctions, Barn Dances, Bingo, Sports Days, Football Tournaments. Amplified Voice.
Standard days and timings:	Monday - Sunday 09.00 - 22.00
Seasonal variations & Non-Standard timings:	None
<u>Provision of facilities for making music</u>	(Indoors and outdoors)
Description and further details:	Microphones, amplifier, speakers, karaoke Machine, Instruments - all provided for use at sports days, football tournaments, quiz nights, bingo nights, race nights etc.
Standard days and timings:	Monday - Sunday 09.00 - 00.00
Seasonal variations & Non-Standard timings:	None
<u>Provision of facilities for dancing.</u>	(Indoors and outdoors)
Description and further details:	Dance Floor Area within main hall to be provided or marquee to be provided within the grounds for events. Maypole Dancing In May.
Standard days and timings:	Monday - Sunday 09.00 - 00.00
Seasonal variations & Non-Standard timings:	All equipment/facilities provided for dancing outdoors are to be limited to 10 occasions per year.

Supply of alcohol	(On the premises)
Standard days and timings:	Monday - Sunday 10.00 - 23.00
Seasonal variations & Non-Standard timings:	None
<u>Hours premises are open to the public</u>	
Standard days and timings:	Monday - Sunday 08.00 - 01.00
Seasonal variations & Non-Standard timings:	None

5. Relevant Representations

5.1 Responsible Authorities:

- 5.1.1 **The Chief Officer of Police:** No objection received copy attached to this Report marked “**Appendix 3**”.
- 5.1.2 **Local Authority (Head of Environment - Environmental Health Officer):** Objections received copy attached marked “**Appendix 4**”. This objection has now been withdrawn subject to acceptance of additional special conditions being attached to the Premises Licence.
- 5.1.3 **Fire Authority:** Objection received copy attached marked “**Appendix 5**”.
- 5.1.4 **Local Planning Authority (Director of Services - Development Control - Planning Officer):** No objection received copy attached marked “**Appendix 6**”.
- 5.1.5 **Weights and Measures Authority (Trading Standards Officer):** No response received.
- 5.1.6 **Child Protection Agency:** No response received.

- 5.2 **Interested Parties:** 21 objections were received in total during the 28 day consultation process which ended on 25TH November 2009 copies of which are attached marked “**Appendix 7**”.

These representations and/or objections relate to the following Licensing Objectives:

- The prevention of crime and disorder

- Public Safety
- The prevention of public nuisance
- The protection of children from harm

6. Local Policy Considerations

6.1 Regard must be had to the Council's Licensing Policy dated 11 December 2007 when determining this application.

6.2 It is considered that the following policies from the Council's Licensing Policy are particularly relevant to this Application:

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|---------------|---------------|
| • Policy 1.4 | • Policy 2.5 |
| • Policy 1.5 | • Policy 3.1 |
| • Policy 1.9 | • Policy 4.1 |
| • Policy 1.10 | • Policy 4.4 |
| • Policy 1.11 | • Policy 10.2 |
| • Policy 1.12 | • Policy 10.3 |
| • Policy 1.15 | • Policy 12.1 |
| • Policy 1.16 | • Policy 13.1 |
| • Policy 2.3 | |

7. Licensing Officer's Observations

7.1 The Sub-Committee is obliged to determine this application with a view to promoting the four licensing objectives having regard to the Council's adopted Licensing Policy, National Guidance and all of the Relevant Representations received and the evidence it will hear at the Hearing.

7.2 The Relevant Representations raise the follows issues:

7.2.1 Noise:

Concerns are raised in relation to the application for outdoor events held at the premises. The objectors feel that the outdoor events are likely to be used mainly in the summer months when resident's doors and windows are open and that loud music and karaoke in marquees outside until midnight will not be acceptable. A number of objectors have requested that the activities applied for be limited to 11.00pm and the application for events outside be reconsidered.

The objectors have indicated that they have experienced excessive noise levels from the premises in the past from events such as disco's and live bands especially in the summer months and believe that the conditions put forward will not prevent noise form the premises. One objector in particular informs us that a formal complaint had to be logged with the Environmental Health Team in relation to an event held at the premises this year and a further

objector informs us due to disturbances has had to write to the headmaster.

Concerns have been raised in relation to noise from people returning to their cars, smoking outside the premises and the increased activities at the premises. Objectors are concerned that should the licence be granted and the premises be permitted to hire out their facilities to anybody, events will be held so frequently that the disturbance to local residents will be unbearable. We are informed this will impact on quality of life for local residents such as disturbances of sleep and enjoyment of properties.

Comment:

Concerns have been raised by residents in relation to this application and I can confirm that the Environmental Health Team have received complaints into their department for investigation in relation to disturbances. I note from the Environmental Health Officers report that initially concerns were raised however the Officer now feels that the agreed amended conditions to be imposed on the Licence should adequately address any problems that may arise. Should Members be minded to grant the application and further complaints are then received into the Licensing Department of noise disturbances I can confirm Officers will undertake daytime and evening visits to the premises to ensure that any Licence conditions are being complied with. Members may also be minded that should a licence be refused the applicants are permitted to apply for temporary licenses (for a maximum of up to 12 per year) to be held either indoor or outdoors at the premises. These temporary licenses are not subject to consultation with the environmental health team or local residents and are granted if the Thames Valley Police do not raise any concerns relating to crime and disorder. Members may also be minded that these temporary licences do not contain any conditions for example noise monitoring conditions or time restrictions. Should Members be minded to grant any permissions for activities at the premises on a **full licence** then conditions such as noise monitoring patrols or time restrictions **must** be complied with giving tighter control over the premises. Conditions contained within the schedule of this report should address the concerns raised by local residents. Robust management of the premises along with enforcement by officers of the District Council should address any issues raised.

7.2.2 Increased Crime:

Concerns have been raised by the objectors regarding the application for sale of alcohol and an increase in Drink Driving from the premises. Concerns have also been raised in relation to the potential increase in crime in the vicinity. We are informed that the area already suffers from crime and it is feared the increase in activity in the area will attract further crime.

Comment:

I can confirm that formal consultation has been undertaken with the Thames Valley Police in relation to any concerns this application

would have regarding crime and disorder at or in the vicinity of the premises. I can confirm no objection has been received or information relating to existing crime problems within the area. Suitable conditions suggested within the schedule of this report should seek to address the objectors concerns.

7.2.3 Child protection:

It is felt that the application for supply of alcohol 10.00 - 23.00 Mondays to Sundays is inappropriate at a premises where a high number of children are present. It is felt that the application for sale of alcohol from a school should be rejected or limited to occasional special events. We are informed that the school is for the education of children between 3 and 11 yrs old and an application for alcohol astounds them.

Comment:

I can confirm that should a licence be granted for this premises a nominated individual is named on the licence as a person who is responsible for all sales/supplies of alcohol that take place at the premises. This individual has attended formal training and passed an exam on licensing laws and is vetted by the Licensing team to ensure they are suitable for the role. I also note from the application the school have in place a proof of age policy to ensure no persons under the age of 21 are permitted alcohol without photographic identification. Additional conditions suggested within the schedule of this report should seek to address the objectors concerns along with robust management of any events that take place.

7.2.4 Management of Premises

Concerns have been raised in relation to who will be managing events held at the premises especially during the summer months when the school is closed and who will be responsible for complying with the licence conditions.

Comment:

As best practice the District Council would expect the applicants to work with local residents by keeping them informed of any large events that are due to take place at the premises providing details such as a name and contact number of who will be managing those events should problems arise. Conditions suggested within the schedule of this report should seek to address the objectors concerns.

7.2.5 Fireworks

Concerns have been raised by one objector in relation to fireworks held within the premises.

Comment:

Unfortunately Firework displays are not regulated by the Licensing Act 2003 therefore this is not a matter in which the Licensing Team or the Licensing Sub - Committee can consider or assist upon. The Fireworks Regulations 2004 prohibit the use of fireworks at night between the hours of 11pm and 7am however there are certain exemptions for festivals such as New Years Eve, Bonfire Night, Chinese New Year and Diwali. These regulations are enforced by the

Police and there is a penalty of up to £5,000 or 6 months in prison for breach of curfew. The noise from fireworks can also be deemed a statutory nuisance under Part III of the Environmental Protection Act 1990 therefore should residents have concerns relating to noise disturbance from Firework Displays or any Health and Safety issues arising from these displays I would strongly advise that contact is made with the Environmental Health Team at the Council Offices who may be able to assist under separate legislative powers.

7.2.6 Traffic/Parking

Concerns have been outlined in relation to the proposed activities and the potential for an increase in traffic and parking. We are informed that the premises already has parking problems especially in Fairfield Lane whereby cars are already blocking residents access and parking irresponsibly.

Comment:

Whilst a number of the objection letters that we have received make reference to an increase in traffic and parking unfortunately this is a matter which will be dealt with under separate legislation by the Highways Department and by the Planning Team. I can confirm that when the premises were originally assessed as to its suitability for use, consultation would have been undertaken by the planning department. As we can see from the further consultation that has taken place with the planning authority in relation to this application and the proposed activity No objection has been received. Conditions suggested within the schedule of this report and robust management of the premises should help to reduce the concerns the residents have.

7.3 Details of the Premises Licence sought under this application:

Comment:

7.3.1 Provision of regulated entertainment:

- **Plays:** The applicants are applying for this licensable activity to take place both indoors and outdoors. The Applicants have stated in the application form that it will consist of the performance of plays at Drama Festivals, School Plays, Nativities and open-air theatre which is held in the grounds of the school during the summer months. I can confirm under the Licensing Act 2003 any performance of a play to an audience is classed as a licensable activity.
- **Films:** The Applicants have applied for this licensable activity to take place indoors only. The Applicants have stated in the application form that it will consist of the showing of DVD's and videos to children, films, the showing of films at race nights or any corporate events held at the premises. I can confirm the showing of films or pre-recorded television is licensable under the Licensing Act 2003. Films for the purposes of information or education however would not be considered a licensable activity.

- **Indoor sporting events:** The applicants are applying for this licensable activity to take place indoors only. The Applicants have stated in the application form that it will consist of Kickboxing, Gymnastics, Judo and Fencing demonstrations and competitions. I can confirm under the Licensing Act 2003 any indoor sporting events at which there are spectators present this would be considered a licensable activity. I can confirm lessons would not be considered a licensable activity however tournaments and competitions would.
- **Live music:** The Applicants have applied for this licensable activity to take place both indoors and outdoors. The Applicants have stated in the application form that it will consist of Live Music played at any PTA events that are held at the premises, Live Music played at any birthday and wedding parties held at the premises, Live Music played at end of term performances by the children any orchestra & choir events held at the premises. I can confirm under the Licensing Act 2003 any performance of Live Music held at the premises would be considered a licensable activity and therefore require a licence. The applicants have confirmed in their application that all Live Music to be held outdoors would be restricted to 10 occasions per year.
- **Recorded music:** The Applicants are applying for this activity to take place both indoors and outdoors. The Applicants have stated in the application form that it will consist of Recorded Music played at any children's parties, wedding parties and any fundraising events held at the premises. I can confirm under the Licensing Act 2003 any recorded music played at events at the premises would be considered a licensable activity and therefore require a licence. The applicants have confirmed in their application that all recorded music to be held outdoors would be restricted to 10 occasions per year.
- **Performances of dance:** The Applicants have applied for this licensable activity to take place indoors only. The Applicants have stated in the application form that it will consist of events such as Ballet and Ballroom Dancing evenings held at the premises. I can confirm under the Licensing Act 2003 any performance of dance to an audience held at the premises would be considered a licensable activity and therefore require a licence.
- **Anything of a similar description to that falling within (e), (f) or (g):** The Applicants are applying to cover any additional activity that will take place at the premises that is of a similar description to those listed above. The Applicants have stated in the application form that it could consist of amplified voice at events such as Quiz Nights, Race Nights, Auctions, Barn Dances, Bingo, Sports Days, and Football Tournaments. The applicants have applied for this activity to cover both for indoor events and outdoor events.

7.3.2 Provision of entertainment facilities:

- **Making music:** The Applicants have applied for this licensable activity to take place both indoors and outdoors. The Applicants have stated in the application form that it will consist of the hire of equipment for functions held at the premises such as microphones, amplifiers, speakers, karaoke Machine, or instruments - all provided for use at sports days, football tournaments, quiz nights, bingo nights, race nights. I can confirm under the Licensing Act 2003 any provision of equipment made available for use by hirers at the premises would require a licence.
- **Dancing:** The Applicants have applied for this licensable activity to take place both indoors and outdoors. The Applicants have stated in the application form that it will consist of the provision of a dance floor area for functions held at the premises. One within the premises within the main hall and one within a marquee in the grounds of the premises for outdoor events. I can confirm under the Licensing Act 2003 any provision of facilities such as a hall/marquee made available for use by hirers at the premises would require a licence. The applicants have confirmed in their application that all events to be held outdoors would be restricted to 10 occasions per year.

7.3.3 Supply of alcohol: The Applicants have applied for the provision of the supply of alcohol at events held at the premises. I can confirm the applicants have not applied for off sales therefore no alcohol would be permitted to be taken away from the premises by people attending functions/events. I can confirm that all sales/supply of alcohol is a licensable activity under the Licensing Act 2003 and would therefore require a licence. I can confirm however alcohol given away free at events/functions is not licensable under the act.

7.3.4: Hours premises are open to the public: The Applicants have applied for permission for the premises to be open to the public attending functions/events from 8.00 - 01.00 Monday - Sunday.

8. Resources, Risk and Other Implications

- 8.1 **Resource:** The only resource implications to date have been officer time however if the applicant/a relevant party who has made representations appeals against the decision of the Licensing Sub - Committee -this would result in legal fees to defend the appeal and further costs if we should lose the appeal and therefore have to pay the applicant/a relevant party's costs.
- 8.2 **Human Rights:** The Licensing Sub - Committee's decision regarding this application will have Human Rights implications in respect of both the Applicant and Relevant Representatives including local residents, which also need to be considered equally and fairly so

that the decision is proportionate and the right balance is met. The referral of this matter to the Sub - Committee is laid down in the Licensing Act 2003 and is also in accordance with Article 6 of the Human Rights Act 1998, the right to a fair hearing, which is an absolute right. The Applicant and the Relevant Representatives have been notified of the Hearing and invited to make representations. A statutory right of appeal to the Magistrates Court and the right (if it arises) to challenge the Sub-Committee's decision by way of Judicial Review to the High Court also ensure a fair hearing to both the Applicant and the Relevant Representatives.

- 8.3 Article 8 and Article 1 of the First Protocol - the right to respect for private/family life and peaceful enjoyment of property/possessions (including Licences) - also need to be considered. "Interested Parties" including local residents have a right to respect for their private and family life and their home. They are entitled not to be disturbed by unreasonable noise and/or nuisance. However, this is a qualified right and has to be balanced against the rights of others including the rights of businesses in the area to operate.
- 8.4 Article 14 of the Human Rights Act 1998 - the right to freedom from discrimination, which is an absolute right - also needs to be considered. The human rights provided under the Human Rights Act 1998 must not be subject to discrimination under various headings, including race, national or social origins, association with a national minority group, or other status.
- 8.5 Interference with these rights is acceptable within the terms of the Act if it safeguards the rights of others, is legitimate, proportionate and balanced in that there is a need to find a fair balance between the protection of individual rights and the interests of the community at large - other than rights under Article 6 and 14 which are absolute rights and can not be interfered with.
- 8.6 Therefore if Members refuse to grant the application for the Premises Licence in whole or part or grant it subject to Conditions this will be a breach of the rights of the Applicant unless such refusal (in full or part) is and/or the conditions imposed are proportionate and can be justified, on balance, by being outweighed by the rights of the community at large to peaceful enjoyment of their property/possessions. Any restriction placed upon the Premises Licence must not go beyond what is strictly necessary to achieve its legitimate purpose in order to mitigate the interference with the community at large's enjoyment of their property/possessions.
- 8.7 By taking into consideration all the material considerations relating to this application and balancing the interests/rights of all parties involved it is considered that the Licensing Sub-Committee's decision will be both proportionate and justified having had regard to the Human Rights Act 1998.

9. Determination by the Licensing Sub-Committee

- 9.1 This is a matter for the Licensing Sub-Committee to determine in the light of the above and any other material considerations.
- 9.2 The Licensing Sub-Committee having had regard to all of these matters must take such of the following steps, as it considers necessary for the promotion of the four licensing objectives:
 - 9.2.1 Grant the Premises Licence subject to any conditions, which are consistent with the Operating Schedule and which are considered necessary and proportionate for the promotion of the four licensing objectives in response to relevant representations received - and any relevant Mandatory Conditions. (On a “without prejudice” basis, a draft list of suggested conditions is attached to this Report marked “The Schedule”).
 - 9.2.2 Exclude from the scope of the Premises Licence granted under Para 9.2.1 above any of the licensable activities to which the application relates.
 - 9.2.3 Refuse to specify a person in the Premises Licence granted under Para 9.2.1 as the premises supervisor
 - 9.2.4 Reject the whole of the Application.

The Sub-Committee may also grant the Premises Licence subject to different conditions for different parts of the Premises or the different licensable activities if this is considered necessary to promote the four licensing objectives and in response to the representations received).

- 9.3 The Committee is asked to note that it may not reject the whole or part of the application or attach conditions (except any Mandatory Conditions) - merely because it considers it desirable to do so. It must actually be **necessary** in order to promote the 4 licensing objectives and be in response to the representations received and full reasons must be given for the Sub-Committees decision.

THE SCHEDULE

Mandatory Conditions to be imposed on the Premises Licence if the Application is granted in full/part

1 Mandatory Condition 1

No supply of alcohol may be made under the premises licence

(a) at a time when there is no designated premises supervisor in respect of the premises licence, or

(b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.

2 Mandatory Condition 2

Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

3 Mandatory Condition 3

No films of any description will be shown so that they can be viewed by persons under the age of any applicable BBFC/Local Authority Certification.

Without prejudice draft list of suggested conditions and Informatives

1. All windows and doors of the Licensed Premises will not be fixed open during all times Regulated Entertainment is taking place and will not be left open at any time thereafter until the end of that licensed session save for access and egress to and from the Licensed Premises.
2. Noise monitoring patrols at the external boundaries with neighbouring residential property of the Licensed Premises will take place at least hourly of the noise generated from the Licensed Premises, on every occasion when Regulated Entertainment is being offered at the Licensed Premises. Immediate steps will be taken to make the necessary adjustments to ensure noise is not heard beyond the perimeter of the Licensed Premises.
3. A written record will be made of the assessments made in accordance with **special condition (2)** in a logbook kept for this purpose and will include dates and times of assessments, the person making them, the results and action taken. Such records will be made available for inspection on demand by an authorised officer of South Bucks District Council.
4. The provision of Live and Recorded music and the Provision of facilities for dancing outdoors is to be limited to 10 occasions per year.
5. All users/hirers of the Licensed Premises will be informed in writing of the conditions attached to the Licence and the consequences should these Conditions be breached.
6. A zero tolerance towards illegal drugs will be enforced at all times at the Licensed Premises

7. Adequate lighting including external lighting and external security lighting will be installed and maintained at the Licensed Premises and working during all licensable activities.
8. All reasonable steps will be taken to ensure that people leaving the Licensed Premises do so in an orderly manner and do not in any way cause annoyance to residents and people passing by the Licensed Premises.
9. Details of the Premises Licensee and/or nominated deputy including their immediate contact telephone numbers will be displayed at the entrance of the Licensed Premises during evening events which include regulated entertainment.
10. A recognised proof of age policy will be enforced at the Licensed Premises at all times by the Management in relation to all potential purchasers who appear to be under the age of 21 years of age and will be in the form of photographic identification and a copy of the Proof of Age policy will be displayed in a prominent position in the Licensed Premises.
11. Advertising materials in the form of posters will be displayed within the Licensed Premises to work towards educating customers of the dangers of drink/driving and car crime/crime generally.
12. Customers will be prevented from taking alcoholic or other drinks from the Licensed Premises at all times.
13. All instances of crime and disorder at the Licensed Premises and also instances of crime and disorder in the vicinity of the Licensed Premises that come to the attention of the Management will be reported to the police and a record of the incident will be kept in an incident logbook. The incident logbook will include dates and times of incidents, the person witnessing the incident, the results and action taken and will be made available for inspection to an authorised officer of South Bucks District Council and/or the Police when requested.
14. A fully licensed designated taxi company will be used to ensure the safety of staff and customers to and from the Licensed Premises. Customers will be verbally advised of which company to use and reminded by signs erected on the Licensed Premises. A notice will be displayed inside the Licensed Premises requesting staff and patrons to advise drivers not to use their vehicle horns.
15. The Designated Premises Supervisor or in his/her absence a nominated individual must be on the Licensed Premises during all times the /sale of Alcohol is being offered at the Licensed Premises.
16. Clear legible notices shall be erected on the Licensed Premises requesting customers, patrons and staff to keep noise to a minimum and respect local residents privacy when entering and leaving the Licensed Premises and to advise customers, patrons and staff to park legally and considerately.

17. All reasonable steps will be taken to ensure that people leaving the Licensed Premises do so in an orderly manner and do not in any way cause annoyance to residents and people passing by the Licensed Premises.
18. At the end of the Licensed Activities, an announcement will be made requesting patrons/customers to leave the Licensed Premises and the vicinity of the Licensed Premises quietly to keep noise to a minimum and to respect local residents' privacy.
19. The Licensee shall ensure that a full Fire Safety risk assessment will be carried out in accordance with The Regulatory Reform (Fire Safety) Order 2005. The Risk Assessment is to be completed by a competent person and shall ensure that any concerns identified within the risk assessment have been addressed.

This Licence will only take effect from the date

1. the Risk Assessment has been undertaken,
2. a copy of the Risk Assessment has been supplied to the Fire Officer and the Council and
3. written confirmation has been supplied to the Council that all action identified thereunder has been undertaken.

Officer Contact:	Mandy Davis (01895 837222) - email address: mandy.davis@southbucks.gov.uk
Background Papers:	Director of Services Licensing Application File reference 09/00397/LAPRE Licensing Act 2003 Licensing Policy - Adopted 7 December 2004 Reviewed on 11^H December 2007. DCMS Guidance